

Waterman Alumnae Group Job Descriptions

BY-LAWS CHAIR

The responsibilities of the By-Laws Chair and Committee include but are not limited to:

- Periodic review of the Waterman by-laws, identifying needed revisions
- Publishing proposed changes on the Waterman website for membership review and input
- Re-issuing by-laws revisions
- Maintaining list of Standing Rules of the Membership and Board of Directors
- Assisting the Waterman President with use of correct parliamentary procedure during meetings.

September 2025